ECVDI Re-Evaluation Form

##### Diplomates

Applicant Information

Name:

Date of evaluation: (dd/mm/yyyy)

Email address:

## **Instructions - Re-evaluation 2020-2024 inclusive**

Dear members,

This re-evaluation is required every 5 years by the EBVS in order to maintain ‘active diplomate’ status. To do this you need to complete the form below.

Please fill out the form below electronically and upload to your profile on the ECVDI website. Please also email the completed re-evaluation form as a Word attachment to the ECVDI college administration (adminecvdi@ecvdi.eu).

The submission form is available under “Info For” menu under “Diplomates > “member re-evaluation” when you are logged into<http://ecvdi.org> where there are instructions that explain how to complete the form.

If you cannot complete the forms electronically please contact the college administration (adminecvdi@ecvdi.eu).

All forms must be submitted no later than March 1st in the year that the re-evaluation is due.

Your accreditation form will be sent back to you for your electronic signature after it has been reviewed and approved by the Credentials Committee.

NOTE: Special circumstances such as maternity/paternity leave or sickness will be thoroughly taken into account during the evaluation process by the Credentials Committee.

Thank you for your participation in this important process.

Best Regards,

The Credentials Committee

## **Evaluation**

Please enter points that you are claiming in the table below and add up the totals at the bottom of the table

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Category** | Points | Year 2020 | Year 2021 | Year 2022 | Year 2023 | Year 2024 |
| A: Publications or published works | | | | | | |
| Scientific papers /peer-reviewed journal/ first author or supervising/ mentoring (second or last) author | 10 / paper |  |  |  |  |  |
| Scientific papers / peer-reviewed journal / co-author | 7 / paper |  |  |  |  |  |
| Scientific papers / non peer-reviewed journal / first author or supervising/ mentoring (second or last) author | 5 / paper |  |  |  |  |  |
| Peer reviews for scientific journals | 5 / review |  |  |  |  |  |
| Case reports / peer reviewed journal / first author or supervising/ mentoring (second or last) author | 6 / case report |  |  |  |  |  |
| Case reports / peer reviewed journal / co- author | 3 / case report |  |  |  |  |  |
| Textbook contribution | 5 / page authored divided by # of authors |  |  |  |  |  |
| Textbook editing | 10 / 100 pages |  |  |  |  |  |
| B: Presentations/communications | | | | | | |
| International/national congress / invited speaker | 10 / presentation |  |  |  |  |  |
| International/National congress / presentation of original scientific work | 7/ presentation |  |  |  |  |  |
| International/National congress / Poster / first author | 7 / poster |  |  |  |  |  |
| International/EVDI congress organisation committee | 7 / congress |  |  |  |  |  |
| Continuing education (lecture or wetlab) or academic lecture. | 3 / hour |  |  |  |  |  |
| Completion of nationally recognised PhD (from AVMA or EAEVE accredited university, but others will be considered).. The major topic should be in diagnostic imaging. | 20 |  |  |  |  |  |
| C: Attendance of congresses/meeting | | | | | | |
| EVDI/ACVR Congresses | 8 / day |  |  |  |  |  |
| Congresses/meetings related to diagnostic imaging NOT EVDI/ACVR | 5 / day |  |  |  |  |  |
| Congresses/meetings not related to diagnostic imaging | 2 / day |  |  |  |  |  |
| D: Involvement in College activities (see legend at the end of this document for explanation of terms) | | | | | | |
| ECVDI/ACVR program director1 | 8 / programme/ year |  |  |  |  |  |
| Primary Supervisor2 of an ECVDI/ACVR resident | 10 / resident/year |  |  |  |  |  |
| Supervisor3 of an ECVDI/ACVR resident | 5 / resident / year |  |  |  |  |  |
| Advisor4 of EBVS resident | 2 /year |  |  |  |  |  |
| Member of ECVDI examination committee/ ECVDI examiner | 8 / year |  |  |  |  |  |
| Member of other ECVDI college committee | 5 / committee/year |  |  |  |  |  |
| Officer of the ECVDI college Board | 8 / year |  |  |  |  |  |
| E: Other boards and committees | | | | | | |
| Editorial board | 5 / board / year |  |  |  |  |  |
| Examination committee for national boards of specialisations | 3 / board / year |  |  |  |  |  |
| Member of EAVDI/ EAVDI BID/ ACVR Society | 3/ membership/ year with max 6 points / year |  |  |  |  |  |
| Total per year | | 0 | 0 | 0 | 0 | 0 |
|  | Total for 5 years = \*\*  (Minimum requirement for approval of re-evaluation is 100 pts/5 yrs - Activity in at least 2 categories) | | | | | |

## **You must now complete the ‘Activity Details’ section, where you must describe all activities, publications etc that you have claimed points for**

## **Activity Details**

List below details of publications, presentations, meeting attendance, college and other activities for all points claimed in the table under the appropriate heading that corresponds to where you have written the points in the table:

1. Publications or published works
   1. Scientific papers /peer-reviewed journal/ first author or supervising/ mentoring (second or last) author
   2. Scientific papers / peer-reviewed journal / co-author
   3. Scientific papers / non peer-reviewed journal / first author or supervising/ mentoring (second or last) author
   4. Peer reviews for scientific journals
   5. Case reports / peer reviewed journal / first author or supervising/ mentoring (second or last) author
   6. Case reports / peer reviewed journal / co- author
   7. Textbook contribution
   8. Textbook editing
2. Presentations / communications
   1. International congress / invited speaker
   2. International congress / presentation of original work
   3. International congress / Poster / first author
   4. National congress / invited speaker
   5. National congress / presentation of original work
   6. International/EVDI congress organisation committee
   7. Continuing education (lecture or wetlab)
   8. Completion of PhD
3. Attendance of congresses / Meetings
   1. Congresses/meetings related to diagnostic imaging
   2. Congresses/meetings not related to diagnostic imaging
4. Involvement in College Activities
   1. ECVDI/ ACVR program director1
   2. Supervisor2 of an ECVDI/ACVR resident
   3. Advisor3 of an ECVDI/ACVR resident
   4. Member of ECVDI examination committee/ ECVDI examiner
   5. Member of other ECVDI college committee
   6. Officer of the ECVDI college Board
5. Other boards and committees
   1. National editorial board
   2. Examination committee for national panellists
   3. Advisory boards
   4. Member of professional society
   5. International editorial board

## **Dip. ECVDI Re-Evaluation Declaration**

## **TO BE SIGNED ONCE THE FORM HAS BEEN REVIEWED AND APPROVED BY THE CREDENTIALS COMMITTEE**

I have read, understood and accepted the rules, regulations and guidelines in the ECVDI Constitution and Policies and Procedures and am aware that I must remain updated regarding formal changes that are made to these documents.

I am aware that I must attend the ECVDI AGM at least once every three years to maintain practicing status, with the exception of double boarded Diplomates (ECVDI and ACVR) and current members of the examination committee who must attend the AGM at least every four years.

This form will be returned to you after submission and once it has been reviewed by the Credentials Committee for your electronic signature.

I confirm that I meet the requirements laid out in the ECVDI bylaws to maintain Specialist status including:

* I practise in the field of Diagnostic Imaging for at least 60% of my working time.
* I practise scientific evidence based veterinary medicine which complies with animal welfare legislation in the country I practice.
* I promote continuous improvement in the quality and standard of specialist practice.
* I communicate effectively with the public and my professional colleagues.
* I maintain a satisfactory moral and ethical standing in the profession.
* I have no convictions that would prevent me from practicing veterinary medicine.
* An extension on the cycle of evaluation may be granted for maternity/paternity leave or medical leave after approval by the ECVDI credentials committee.

## **Legend**

#### 1The Programme Director

Training programmes must be directed by a practising Diplomate of the ECVDI (the 'Programme Director') or by a holder of an equivalent qualification if approved by the Credentials Committee. However, preference will be given to ECVDI Diplomates and training programmes must have at least one ECVDI Diplomate as either a Supervisor or the Director. The Programme Director is actively involved in the training programme to ensure adequate direction and is responsible for the administration, continuity and continuing development of the programme in general. The Programme Director is the link between the College and the residency programme. The Programme Director must assign one or more supervisors to the resident/s. Whenever possible the Programme Director is encouraged to attend meetings of the resident and Supervisor(s).

#### 2The Primary Supervisor(s)

The primary supervisor should normally be a practising Diplomate of the ECVDI or a holder of an equivalent qualification as outlined above. The Supervisor is the link between the resident and the Programme Director. The Programme Director and the supervisor may be the same individual. The Supervisor must ensure that the resident is receiving proper training and must act as a mentor. Each Supervisor may normally train up to two full-time residents or the part-time equivalent, concurrently (not including continued supervision of candidates who have previously failed the practical examination). The resident must have a formal scheduled progress meeting with his/her primary Supervisor annually, preferably accompanied by the Programme Director, to evaluate the resident's performance and progress. Additional meetings throughout the year are encouraged and should be documented. The Supervisor (or a suitable alternative person) must be available at the request of the resident to perform or supervise cases. The supervisor must assist the resident to prepare for the theoretical and practical examination. For training for practical exams, film readings, mock exams, and known case conferences are recommended.

#### 3The supervisor

#### The supervisor is a practicing diplomate who is currently employed at the institution and while may not be the primary supervisor for a resident is involved in training of the resident.

#### 4Advisor(s)

The Supervisor may enlist the help of other individuals ('resident advisors') at the parent institutions. The qualifications of a resident advisor will vary with the subject area to be covered